

# LACKAWANNA COLLEGE RESIDENCE LIFE

## DORM RESIDENCE MOVE-IN GUIDE

### **Furnished Items**

- Desk and chair
- Bed (extra long twin bedding required) with two drawers underneath for storage.
- Standing closet
- Lockable security box for valuables. Student must provide own lock.
- Wi-Fi
- Cable TV connection (1 per room, splitter required for multiple TV's)
- Debit card-operated laundry facilities are provided in a community room.
- Micro-fridge

### **Recommendations/Requirements for Dorm Living**

- No carpeting is provided. Residents are allowed to bring a carpet no larger than 30 inches by 60 inches for their personal space. For safety reasons, all rugs or carpets must have a non-slip (rubber) backing (no rattan rugs, horsehair mats, straw mats, etc.). If all roommates agree, members of a room may use an area rug.
- Because of a shortage of space in the residence halls, storage is not available. Privately owned storage facilities are located in the surrounding area. College furniture must remain in a resident's room. It cannot be stored elsewhere in the building, nor can it be removed from the building.
- Because our beds are built with additional storage underneath them, bunking them is impractical and extremely dangerous. The furniture provided cannot be removed from the room; therefore there is no room or need to construct a loft.
- Mattresses must remain on the bed frame which, in turn, must remain on floor.
- Students are not allowed to paint their rooms.
- Stereo equipment, televisions, radios, personal computers, hair dryers, electric razors, and alarm clocks are permitted. These devices may not exceed the amperage limits of the circuits in the rooms.
- The use of a surge/noise suppression outlet strip to protect computers and other electrically sensitive equipment and the use of a UL-listed multiple outlet power strip with a built-in 15 amp fuse or circuit breaker are strongly recommended.
- Due to fire safety requirements, cooking in any area of the residence hall is prohibited. Therefore, residents are not allowed to have any type of cooking appliance in their rooms.

### **Allowable Recommended Items**

- Alarm clock
- Blanket, quilt, or comforter
- Pillows
- Linens (twin size: 39" by 75")
- Towels
- Radio or stereo

- Fan with safety grille
- Cleaning products
- Clothes hangers
- Desk lamp
- Desk supplies
- Phone or cell phone
- Personal hygiene supplies
- Laundry supplies
- Computer
- TV
- Small rug
- Waste basket
- Broom
- Mop and bucket

### **Prohibited Items**

- Refrigerators (Micro-fridges are provided by the College)
- Appliances with open coils or burners
- Broiler
- Weapons, firearms, ammunition or explosive devices
- Cinder blocks
- Electric frying pan
- Empty alcohol containers
- Alcohol posters, advertisements, light or signs
- Furniture without fire retardant material
- Halogen lamps
- Hot plate
- Immersion coil
- Live Christmas trees or flammable holiday decorations
- Nails, hooks, double faced adhesive tape, or other items that will damage walls
- Pets
- Power cords without a multi-plug power strip with an internal circuit breaker
- Toaster oven, toaster, griddle, or any open element appliance
- Waterbeds
- Candles
- Lofts
- Microwave ovens
- Space heater
- Incense burners or incense

### **Room Care and Decorations**

- Students are expected to keep their rooms clean and to cooperate in keeping hallways and bath areas in satisfactory condition. Nothing can be removed or added to rooms without permission of the Director of Housing and Residence Life. The College provides cleaning service for common areas only.
- The following restrictions also apply:
- Any objects such as decals, pictures, stickers, etc., that are fastened to the walls, doors, woodwork, or ceilings of rooms or hallways must be removable without damage to paint or furnished surfaces of the room.
- No decals, pictures, signs, posters, or other items visible from outside shall be attached or placed next to windows. Contact paper is forbidden, as are cellophane, tape and heavy packaging tape.

- Writing instruments must not be used on any building surfaces.
- Students must not decorate their rooms with combustible materials, or be in possession of incense, candles, or other flammable items
- Residents will be held responsible for any damage done to their rooms or any part of the residence hall and its equipment. Unaccountable damage will be billed to all residents of a particular living area at the time that it occurs. The cost will be equally divided among all residents in that area.

### **Confiscation Policy**

Routine room inspections will be conducted by designated College employees for health, safety, and maintenance reasons. All prohibited items will be confiscated, labeled, and held until the end of the semester. Any unclaimed items will be disposed of after the final date for departure from the dormitory. Possession of prohibited items is a fineable offense, and repeated violation of policy will result in further sanctions, including but not limited to dismissal from College.

### **Smoking**

Smoking, including use of smokeless tobacco, e-cigarettes and vaping, is prohibited on all College property. Students in violation of this policy are subject to disciplinary action.