

Lackawanna College Surgical Technology Program
Personal Reference Form

To the applicant: It is recommend that you provide the reference with a pre-addressed, stamped envelope along with this reference form. The form should be returned directly to the address listed below.

To the reference: The below named applicant is applying to Lackawanna College's Surgical Technology Program. The Surgical Technology program presents a rigorous two (2) years of coursework integrated with hands on, clinical experiences. Please respond to the questions outlined below, along with a typed statement (see description at bottom of page) to assist us in assessing this applicant's appropriateness to participate in our program. Your complete honesty and objectivity is appreciated. **Your form must be returned in a sealed envelope with your signature evident across the seal.** Please return the form **directly** to the following address:

**Lackawanna College
c/o Steve Voytek, Admissions Department
501 Vine Street
Scranton, PA 18509**

Name of Applicant: _____ Name of Reference: _____

Relationship to applicant: Educator Employer/Work Supervisor Other-please identify: _____

Please answer the following questions:

1. How many years have you known the applicant? _____
2. In what capacity have you known the applicant? _____

Please rate the applicant in the following areas (please circle your answer):

1. How do you rate the applicant's ability to communicate with others?
very poor below average average above average excellent unable to assess
2. How do you rate the applicant's ability to achieve and maintain organization?
very poor below average average above average excellent unable to assess
3. How do you rate the applicant's ability to manage stress?
very poor below average average above average excellent unable to assess
4. How do you rate the applicant's ability to work independently?
very poor below average average above average excellent unable to assess
5. How do you rate the applicant's ability to work with others?
very poor below average average above average excellent unable to assess
6. How do you rate the applicant in terms of punctuality and reliability?
very poor below average average above average excellent unable to assess
7. How do you rate the applicant's ability to make a long-term commitment to our program?
very poor below average average above average excellent unable to assess

**** After rating the prospective Surgical Technology candidate, please take a moment to think about the qualities you look for in a healthcare provider when you need medical care. Please provide a one page, typed statement describing the BEST quality or qualities you feel this applicant possesses to be successful as a medical professional. Both the reference-rating page and the typed statement should be returned together.**

Signature of Reference

Date